

## Invitation for Bids

Government of Nepal (GoN)

Ministry of Home Affairs

Department of Police Personnel Records Management

**Invitation for Bids for the supply and delivery of IT equipment**

**Notice no. 01/072/73**

**First Date of Publication: 2073/1/24(6th May, 2016)**

1. The Department of Police Personnel Record Management invites sealed bids from eligible bidders for the procurement of following IT equipment *National Competitive Bidding procedures*. Bidding is open to all eligible Bidders.
2. The bidder may submit the bid for single or more packages as mentioned below and offer discounts/cross discounts. Evaluation will be done package by package basis, with contracts awarded based on the award combination that is of least cost to the Purchaser.
3. Eligible Bidders may obtain further information and inspect the bidding documents at the office of Department of Police Personnel Record Management, Lainchaur, Kathmandu, Nepal
4. Bidding documents may be purchased from Department of Department of Police Personnel Records Management, *Lainchaur, Kathmandu* and the Department of Immigration, Kalikasthan, Kathmandu by eligible Bidders on the submission of a written application, along with the copy of firm registration certificate, VAT/PAN registration certificate, Tax Clearance of Fiscal Year 071/072 and upon payment of a non-refundable fee as mentioned below for each package till 30 days from the date of publication.
5. Pre-bid meeting shall be held on the **fifteenth** days of first notice publication at Department of Police Personnel Record Management.
6. Sealed Bids must be submitted to the Department of Police Personnel Record Management, *Lainchaur, Kathmandu* before **12.00 hours on 31<sup>st</sup> days**. Documents received after this deadline shall not be accepted.
7. Bids shall be opened with or without the presence of Bidder's representatives who choose to attend **14.00 hours on 31<sup>st</sup> day** at Department of Police Personnel Record Management, Lainchaur. Bids must be valid for a period of 120 *days* counting from the day of bid opening and must be accompanied by bid security.
8. If the last date of purchasing, submission and opening falls on a government holiday then the next working day shall be considered the last day. In such a case the bid validity and bid security validity shall be recognized with effect from the original bid submission deadline.
9. The Purchaser reserves the right to accept or reject, wholly or partly any or all the bids without assigning reason, whatsoever.
10. The Bidder shall furnish a bid security, from "A" class commercial bank or the Bid Security in the form of cash, the cash should be deposited in District Treasury Controller Office Payment Center no. 3, Deposit **Account No.: 1-1-0020300000, Dharauti at Rastriya Banijy Bank**, Thamel Branch and submit the receipt of the deposited amount of cash along with the bid.

**The name and identification of the contract are as follows:**

Package No	Contract no	Name of the Contract	Bid Security Amount	Tender Fee
1	IT01/072/73	Server, Laptop and Desktop Computer etc.	Nrs. 75000.00	Nrs. 1,000.00

Department of Police Personnel Record Management,

Lainchaur, Kathmandu, Nepal

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